



## Transfer Applicants

Transfer applicants must have attempted at least 24 credit hours of coursework, excluding developmental courses, at other colleges or universities.

Academic credit and/or degrees accepted by Troy University must be earned at regionally accredited U.S. institutions or at for-

- A admissions Office for processing through the Academic Evaluation Center.
- Request an official evaluation from AACRAO or ECE by submitting transcripts and course descriptions to one of the said organizations. The official evaluation, along with the original transcripts, must be presented to the International Admissions Office for processing through the Academic Evaluation Center.

### English Proficiency Requirements for Admitted Students

The ACT Compass ESL test will be administered to admitted students who do not meet English proficiency requirements for first-time and transfer students.

Placement in English as a Second Language classes or into academic classes will be based on attainment of identified cut-off scores on this test. Contact the Center for International Programs at [esl@troj.edu](mailto:esl@troj.edu) for specific information.

To admit students from the ESL program to academic programs based upon their achievement in the ESL program, the following process will be used:

Initially arriving international undergraduate students will be administered the ACT Compass ESL test and placed into the appropriate level of ESL classes or into academic classes based on the following cut scores: A score of 270 on the Listening, Reading and Grammar sections, with no individual score below 85, and a minimum score of 8 out of 12 on a writing test.

Students placed into advanced level ESL classes who earn a 3.0 GPA in ESL courses in their final term shall then meet the University's English language proficiency standard for admission. Students will take a final examination, which will count for 30% of the final grade, in each of the four ESL courses. Each final examination will be prepared by a committee made up of the Troy ESL faculty who teach the upper-level ESL courses.

Undergraduate "advanced-level" ESL students may bridge to undergraduate programs. Such students must take at least two ESL courses for the semester. Students who achieve a GPA of at least 2.0 in each non-ESL course and 3.0 or higher in ESL courses will be eligible to be fully admitted. Any "advanced-level" student not achieving admission during his or her first semester will be required to bridge a second semester.

International Students who are non-native speakers of English must take the ACT Compass ESL examination in order to place in an English composition course, ESL 1100 or ENG 1101.

NOTE: Students may take the ACT Compass ESL and the paper version of the TOEFL examination only once while registered for any ESL and/or academic classes at Troy University.

### English Placement for Non-native Speakers of English

Any student whose first language is not English must submit an official score report for the Test of English as a Foreign Language (TOEFL), the International English Testing System (IELTS), or the ACT Compass ESL examination. Students who do not meet the minimum English proficiency requirements specified for the TOEFL, IELTS or ACT Compass ESL test will be placed at the appropriate level in the Troy University English as a Second Language (ESL) program. The ESL program is available on the Troy Campus.

### Audit

Students may audit any Troy University course by indicating audit at the time of registration. No credit will be given, no hours attempted will be earned, and fees will be assessed based on the audit credit hour rate. Audit hours are not counted in maximum or minimum credit load limits and no credit will be earned.

Students may change from audit to credit or from credit to audit within the designated drop/add period the first week of classes, a period allowing students' flexibility to change classes without academic or financial penalty.

### Transient Status

A student enrolled at another institution who is in academic good standing may wish to study at Troy University and then return to the original institution. The student should make application as a transient student with appropriate transient authorization. In order to complete this process, students desiring to enroll at the Troy Campus must submit the completed Medical History Form. Students granted transient admission should request that official Troy University transcripts be sent to the home institution.

A student receiving prior Troy University transient authorization does not need to be readmitted if the absence does not go beyond the term authorized. Troy University transient authorization assumes the student remains in good standing and has not officially withdrawn from the University for the term that authorization was granted. The student must provide an official transcript from the institution attended. A student returning beyond the approved transient authorization must reapply under the readmission rules.

### Readmission to Troy University

Students who have not been enrolled for one to three years must apply for readmission through the admissions office of the campus they wish to attend. A Medical History Form is required for students readmitted to the Troy Campus.

Students who have not been enrolled for more than three years must complete a new application and will be subject to new catalog and program requirements. The student may not be granted a new one term temporary status but must clear all admission requirements prior to registration.

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may be admitted on the basis of an exempted ACT or SAT score requirement, regardless of age. These students will be required to present a military ID or DD 214 as part of their application submission in addition to the high school transcript or GED score. Also, P ript or GED tradIQ

### Post Degree Status

Students who have earned baccalaureate degrees or higher degrees from the University or from other institutions may enroll for additional undergraduate coursework as post degree students.

Transcripts with posted degree must be submitted. Some campuses may require submission of the completed Medical History Form in order to complete this process.

### Temporary Admission

Temporary admission may be granted to an applicant who has submitted incomplete information or documentation for full admission to the University. Temporary admission may be granted for one term. Students granted temporary admission must submit all complete and/or official records before the end of the term for which the temporary admission was given. With the permission of the dean of enrollment management or the campus/site designee, a second temporary may be extended for the subsequent term. In the event the final records indicate that the student is not eligible for admission, the student shall be administratively withdrawn with no refund issued.

### Admission for Students Graduating from Non-Accredited Institutions (Including Home Schooled Students)

Students attending institutions which are not regionally accredited may submit transcripts for review to determine admissibility. The regional accrediting agencies are as follows:

- Middle States Association of Colleges and Schools
- New England Association of Schools and Colleges
- North Central Association of Colleges and Schools
- Northwest Commission on Colleges and Universities
- Southern Association of Colleges and Schools
- Western Association of Schools and Colleges

Students graduating from home-school programs must comply with the same requirements as students graduating from traditional programs.

The validity of international transcripts will be determined by the Office of International Admissions.

If a student meets regular admission standards and has earned college level courses at an unaccredited institution of higher learning, the student may be given provisional credit. However, the credits will not be considered for acceptance until the student has attended Troy University as a full-time student for two semesters and has met the grade point average necessary for good standing. Credits will be reviewed by the dean of the discipline and the Records Office. A determination will be made based on (1) the unaccredited institution's affiliation with the Commission on Recognition of Post Secondary Accreditation; and/or (2) acceptance of credit by at least three other accredited institutions located in the area of the unaccredited institution. Contact the dean of enrollment management or the Global Campus site director for more information.

### Additional Admissions Notes

Active duty military, National Guard, Reservist, and veterans