(\*This option must be approved by the Internship Coordinator and the Director of the School of HSTM; the non-experiential internship experience is reserved for students who cannot complete the experienced-based internship due to circumstances that preclude the student from completing the traditional 4490 experiential internship. This option is approved on a case-by-case basis; it is the written rationale for his/her case).

## HSTM 4490 Non-experiential Internship Experience

(\* This option must be approved by the Internship Coordinator and the Director of the School of HSTM; the non-experiential internship experience is reserved for students who cannot complete the experienced-based internship due to circumstances that preclude the student from completing the traditional 4490 experiential internship. This option is approved on a case-by-case basis; it is the written rationale for his/her case).

The non-experiential internship experience requires ALL students to complete **Section 1: Virtual Interviews**. Then, from **Section 2**, students choose 3 project options out 5 possible project options to complete the remaining requirements of the course.

Section 1. Virtual interviews (25%) Virtual interviews are required of all students.

Conduct at least five interviews with different professionals in your field; for example, if you are a hospitality management concentration major, then interviews with hotel managers would be appropriate. If you are a sport management concentration major, then interviewing athletics administrators would be appropriate. If you are interested in tourism, then interviewing travel agency personnel is acceptable, etc. These experiences are aimed at benefitting the students; however, the instructor of record must pre-approve your list of interview requests. Acceptable interview formats are: in-person or virtual. Phone interviews are not permitted.

Your interviews should include at least eight (8) questions which must also be approved by the instructor of record. After you have conducted all of your interviews, a five (5) plus page report discussing what you learned from the interview is to be submitted. In addition, all reports must be submitted using APA style formatting, including 12-point font, one-inch margins and double spacing throughout. No reference page is needed.

Your list of potential interviewees must be pre-approved by the end of week three (3).

Section 2. Students will complete 3 of the following projects (75%)

PROJECT OPTION 1:

PROJECT OPTION 5: Other (25%)

A student can select three (3) areas from sections 2-5 totaling (75%), or can present another idea to the instructor that will enhance your career and make you more marketable. Our School of HSTM always works hard providing opportunities for career preparedness for our students and will continue to do so during any challenging times. All ideas will be considered as long as you can justify to the instructor of record